

## Voluntary Contribution Policy

### **Rationale:**

Voluntary contributions or School Fees are a useful source of income for public schools. Collecting contributions from families assists in the provision of requisites for the purpose of supporting students' education.

### **Aims:**

- To collect school contributions to supplement the purchase of school supplies.
- To prevent the need for parents to pay for individual excursions and provide pencil case items.

### **Implementation:**

- Parents will be informed via an attachment in the newsletter on the introduction of school fees at the beginning of each school year, subsequent newsletters will have reminders.
- The school will inform parents that full payment is requested prior to the end of February of each year.
- Eligible parents must present their health care card to the school by the end of February of each year to be eligible for EMA allocation.
- Contribution:
  - \$120 per student, per year.
- All money amounts will be held by the school's cash budget and utilised for excursions and class requisites.
- Items not covered are:
  - Camps
  - Swimming Program
  - Extended excursions
- At the end of the school year and unspent funds will be rolled over for the following year.

### **Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle.