

Anaphylaxis Management Policy

1. BACKGROUND:

Concongella Primary School will fully comply with Ministerial Order 706 and the associated Guidelines published and amended by the Department from time to time.

Anaphylaxis is a severe, rapidly progressive allergic reaction that is potentially life threatening. The most common allergies in school age children are peanuts, eggs, tree nuts (eg cashews), cow's milk, fish and shellfish, wheat, soy, sesame, latex, certain insect stings and medication.

The key to the prevention of anaphylaxis in schools is knowledge of those students who have been diagnosed at risk, awareness of triggers (allergens), and prevention of exposure to these triggers. Partnerships between school and parents are important in ensuring that certain foods or items are kept away from students while at school.

Adrenaline given through an EpiPen® auto-injector to the muscle of the outer mid-thigh is the most effective treatment for anaphylaxis.

2. SCOPE:

All children enrolled at Concongella Primary School, all teachers and parents/ care givers for all activities, excursions and camps at or beyond Concongella Primary School facilities.

3. PURPOSE:

3.1 To provide, as far as practicable, a safe and supportive environment in which students at risk of anaphylaxis can participate equally in all aspects of the students schooling.

3.2 To raise awareness about anaphylaxis and the school's Anaphylaxis Management Policy in the school community.

3.3 To engage with parents/carers of students at risk of anaphylaxis in assessing risks and developing risk minimisation strategies for students.

3.4 To ensure that each staff member has adequate knowledge about allergies, anaphylaxis and the school's policy and procedures in responding to an anaphylactic reaction.

4. INDIVIDUAL ANAPHYLAXIS MANAGEMENT PLANS:

The onus is on the parent/ care giver to inform the school of their student's anaphylaxis. The Principal will ensure that an individual management plan is developed, in consultation with the student's parents/carer, for any student who is diagnosed by a medical practitioner as being at risk of anaphylaxis.

The individual anaphylaxis management plan will be in place as soon as is practicable after the student enrolls and, where possible, prior to the first day of school.

The individual anaphylaxis management plan will set out the following:

- Information about the diagnosis, including the type of allergy/allergies the student has (based on information from a medical practitioner)
- Strategies to minimise the risk of exposure to allergens while the student is under the care or supervision of school staff, for in-school and out-of-school settings, including camps and excursions
- The name of the person/s responsible for the implementation of strategies
- Information on where a student's medication will be stored
- The student's emergency contact details
- An emergency procedure plan (ASCIA Action Plan) provided by the parents/carers, that:
 - Sets out the emergency procedures to be taken in the event of an allergic reaction
 - Is signed by a medical practitioner
 - Includes an up to date photo of the student

The student's individual management plan will be reviewed, in consultation with the student's parents/carers:

- Annually, and as applicable
- If the student's condition changes
- Immediately after a student has an anaphylactic reaction at school

It is the parents/carer's responsibility to:

- Provide the emergency procedure plan (ASCIA Action Plan)
- Inform the school if their child's medical condition changes and, if relevant, provide an updated emergency procedure plan (ASCIA Action Plan)
- Provide an up to date photo for the emergency procedure plan (ASCIA Action Plan) when the plan is provided to the school or reviewed

5. COMMUNICATION PLAN

The Principal will be responsible for ensuring that a communication plan is developed to provide information to all staff, students and parents about anaphylaxis and the school's Anaphylaxis Management Policy.

The communication plan will include information about what steps will be taken to respond to an anaphylactic reaction by a student in the classroom, school yard, on school excursions, on school camps and special event days.

Volunteers and casual relief staff of students at risk of anaphylaxis will be informed of students at risk of anaphylaxis and their role in responding to an anaphylactic reaction by a student in their care by the Principal or first aid coordinator.

All staff and school community are to be informed.

All staff will be briefed once a semester by the Principal or first aid coordinator who has up to date Anaphylaxis management training on:

- The school's Anaphylaxis Management Policy
- The causes, symptoms and treatment of anaphylaxis
- The identities of students diagnosed at risk of anaphylaxis and where their medication is located
- How to use the auto-adrenaline injector device
- The school's first aid and emergency response procedures

6. STAFF TRAINING AND EMERGENCY RESPONSE

Teachers and other school staff who conduct classes in which a student at risk of anaphylaxis attends, or give instruction to students at risk of anaphylaxis, must have up to date training in an anaphylaxis management training course.

All staff will be given the opportunity to participate in an anaphylaxis management training course.

Training will be offered to all staff annually.

The school's first aid procedures and student emergency procedure plan (ASCIA Action Plan) will be followed in response to an anaphylactic reaction.

The school will have a minimum of 1 EpiPen® on site that is current and in date.

7. ANNUAL RISK MANAGEMENT CHECKLIST

The Principal will complete an annual Risk Management Checklist as published by the Department of Education and Early Childhood Development to monitor compliance with their obligations.